



KARIBIB TOWN COUNCIL

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Our Ref: 01/21
Date: 5 July 2024

APPLICATION FORM FOR THE OPEN MARKET STAND IN KARIBIB TOWN

Yearly Registration Fee: N\$ 139.74

Monthly Registration Fee Due 7th of Each Month: N\$70.71

NOTE: CERTIFIED COPIES OF THE FOLLOWING DOCUMENTS OF THE APPLICANTS MUST BE SUBMITTED WHERE APPLICABLE

1. ID Document
2. Marriage Certificate if any (in terms of Marriage Equality Act No. 1 of 1996)
3. ID Document of Spouse
4. Companies of Close Corporation Registration Certificate

Please Tick Appropriate Box

<input type="checkbox"/>	Informal Trader
<input type="checkbox"/>	Assistant to an informal trader

1. PERSONAL DETAILS OF APPLICANT

- A. Surname and Full name of the Applicant: _____
- B. ID or passport number of the Applicant: _____
- C. Nationality: _____
- D. Gender: _____
- E. Marital Status: _____
- F. Residential Address: _____
- G. Contact Details: Telephone: _____ Cell: _____
- H. Postal Address: _____

2. BUSINESS DETAILS

- A. Name of the Business: _____
- B. Business Registration No if any: _____
- C. Describe or list the products or services you are intending to sell: _____
- _____



D. Type of Application (Tick the appropriate Column)

Type of Stall	Tick
Open Stand (Open Market)	
Meat Open Stand (Open Market)	

E. Are you currently doing business? Yes or No

F. If the Answer is Yes:

- a) What is the name of your business? _____
- b) Where is it located? _____
- c) What type of products or services are you currently selling? _____

3. MOTIVATION (Please motivate your application and if the space provided is not enough attach a separate sheet)

Terms and Conditions

- The Karibib Town Council reserve the right not to approve or to refuse to consider any application that is not fully completed or supported by the documents as required.
- Should it at any stage transpire that any of the information supplied is incorrect or false, Karibib Town Council reserve the right not to approve such application and to withdraw the leasing of the stand.
- If this application is approved a rental agreement has to be constituted and signed between Karibib Town Council (Lesser) and the Lessee.
- The applicant solely agree and take responsibility to pay the monthly lease fee on time as determined and dully take care of the stand and use it only for the purpose as per the approval of the Council. Failure to comply the Council shall terminate the lease and recover all the arrears or the cost of damage to the stand as Council’s property.
- The Karibib Town Council shall terminate your lease after failing to pay the rental or failing to use the stand for two consecutive months.
- The rental or lease fees for stands are subjected to change from time to time as per the new Council Tariffs as may be determined by the Council.
- The applicant undertakes to adhere to the Local Authority Act (23 of 1992), Council’s by-laws and General Health Regulations.



- The applicant will be required to obtain a Fitness Certificate for his or her stand or business from the Council.
- The applicant is bound to pay all the municipal services supplied by the Council to his or her business.

SIGNED AT _____ ON THIS _____ DAY OF _____ 2024

SIGNATURE OF APPLICATION

OFFICIAL USE ONLY

COMMENTS: MANAGER- FINANCE

ALL ACCOUNTS PAID IN FULL: YES/NO	
ANY REPAYMENT AGREEMENT IN PLACE IF ACCOUNT NOT PAID IN FULL: YES/NO	
DATE	SIGNATURE

COMMENTS: MANAGER- LOCAL ECONOMIC DEVELOPMENT, ENVIROMENTAL HEALTH AND CORPORATE AFFAIRS

CONTRAVENTION OF GENERAL HEALTH REGULATIONS: YES/NO	
CONTRAVENTION OF TOWN PLANNING PROCEDURES AND LAWS: YES/NO	
CONTRAVITION OF BUSINESS REGULATIONS AS THE LAWS IN PLACE: YES/NO	
DATE	SIGNATURE

APPROVED/NOT APPROVED
IF NOT APPROVED, REASONS (IF ANY)
IF APPROVED, CONDITIONS (IF ANY)
STAND/ STALL NUMBER ASSIGNED

.....
CHIEF EXECUTIVE OFFICER

DATE: _____